



# Northeastern Catholic District School Board

383 Birch Street North, Timmins, ON, P4N 6E8

**Public Board Meeting**  
**meeting held February 19, 2025**

## **MINUTES**

<b>PRESENT:</b>	<b>Trustees:</b>	Glenn Sheculski, Chair of the Board Colleen Landers, Vice-Chair of the Board Paula Del Guidice Martin Drainville (late 4:55 p.m.) Elizabeth King t/c Steve Malciw t/c Stan Skalecki
	<b>Student Trustees:</b>	Sahayma Omenye Darlene Louttit
	<b>Administration:</b>	Tricia Stefanic Weltz, Secretary-Treasurer of the Board and Director of Education Daphne Brumwell, Superintendent of Education Jennifer Dunkley, Superintendent of Education Keld Scott, Superintendent of Business
	<b>Staff:</b>	Michele Mahaffy, Executive Assistant and Recorder
	<b>Guests:</b>	Nil
<b>REGRETS:</b>		Denis Lincez Fred Salvador

### **A. CALL TO ORDER**

Chair Sheculski called the meeting to order at 4:47 p.m.

### **B. ROLL CALL**

#### **Motion**

MOVED BY: P. Del Guidice

**Resolution 25-14**

SECONDED BY: S. Skalecki

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declarations of absence and excuse the following trustees and administrative personnel from attending this meeting: Denis Lincez, Fred Salvador and Martin Drainville (late arrived 4:55 p.m.)

**Carried**

Chair Sheculski shared a few amendments to the Public agenda. They are as follows:

- Addition of J.2.9.2 Tender – R258 OICS – HAVAC Replacement – 2 Units
- Addition of J.2.11.2 Canadian Catholic School Trustees' Association (CCSTA) Request and related motion, K.3.

### **C. APPROVAL OF THE AGENDA**

#### **Motion**

MOVED BY: C. Landers

**Resolution 25-15**

SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda of the Public Board Meeting as amended.

Carried

**D. COMMITTEE OF THE WHOLE**

**Motion**

MOVED BY: E. King  
SECONDED BY: S. Malciw

Resolution 25-16

BE IT RESOLVED THAT the Northeastern Catholic District School Board resolve into Committee of the Whole Board and close the meeting to the public in accordance with the provisions of Section 207(2) of the Education Act, R.S.O. 1990, c.E.2.

Carried

*The student trustees left the boardroom and the meeting moved to the in camera session.*

**E. CALL TO ORDER**

All parties returned to the Board Room, Trustee Drainville arrived and Chair Sheculski called the meeting to order, resuming the Public Meeting of the Board at 5:00 p.m.

**F. DECLARATIONS OF CONFLICT OF INTEREST**

G. Sheculski declared a conflict of interest with items J.2.11.2 and K.3.

**G. APPROVAL OF MINUTES**

**Motion**

MOVED BY: S. Malciw  
SECONDED BY: E. King

Resolution 25-17

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented.

Public Board Meeting, held on January 22, 2025

Carried

**H. DELEGATIONS - Nil**

**I. POLICY**

**I.1 C-2 Communication with the Public**

**Motion**

MOVED BY: P. Del Guidice  
SECONDED BY: S. Skalecki

Resolution 25-18

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *C-2 Communication with the Public* at second and third reading.

Carried

**I.2 E-28 Catholic School Councils**

**Motion**

MOVED BY: C. Landers  
SECONDED BY: S. Malciw

Resolution 25-19

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-28 Catholic School Councils* at second and third reading.

Carried

**I.3 E-29 Borrowing Board-Owned Equipment**

**Motion**

MOVED BY: E. King  
SECONDED BY: P. Del Guidice

**Resolution 25-20**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *H-4 Smoke-Free Environment* at second and third reading.

**Carried**

**I.4 I-2 Responsible Use of Information and Communication Technology**

**Motion**

MOVED BY: M. Drainville  
SECONDED BY: S. Skalecki

**Resolution 25-21**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve *policy I-2 Responsible Use of Information and Communication Technology* at second and third reading.

**Carried**

**J. PRESENTATIONS AND REPORTS**

**J.1 Presentations**

**J.1.1 Building Confidence in the Student Achievement Data -Daphne Brumwell, Superintendent of Education**

Superintendent Brumwell engaged the Board of Trustees in a comprehensive presentation explaining student achievement outcomes to date. The focus of the presentation included, detailed summaries of Aimsweb+, Lexia, PowerUp, IXL, Grade 3 & 6 Common Math Assessment, and student attendance data.

The presentation shared the many success stories coming from our schools and also addressed next steps for action to ensure continued and sustained improvement.

Trustees engaged in a question-and-answer period with the presenter and thanked the presenter for sharing this important information.

**J.2 Reports**

**J.2.1 Student Trustees – Monthly Student Report, Sahayma Omenye and Darlene Louttit**

The student trustees presented this month’s OHS update:

- School Activities: Black History Month, school mass, Valentine’s Day and the hosting of grade 8 students from NCDSB communities
- Class Activities: Mrs. Shelley English class activity
- Extracurriculars: Boys’ basketball and hockey, girls’ volleyball, curling, and intramural badminton

**J.2.2 Audit Committee - Nil**

**J.2.3 Indigenous Advisory Committee**

Trustee Del Guidice referred to C. Landers’ report contained in the *Board Package* and highlighted the collaboration of NCDSB’s Indigenous Education Department and numerous community partners who come together to make things happen in our communities. C. Landers added information on a possible outdoor cultural centre.

**J.2.4 Special Education Advisory Committee – February 19, 2025 Meeting Update and January 22, 2025 Minutes**

Trustees Landers shared the report sent to trustees earlier in the day highlighting the IEP Audit presentation by NCDSB Special Assignment teachers and an Oral Language Screening and Intervention Update by D. Brumwell. She also referred to the previous month’s minutes passed at the meeting and provided in the *Board Package*.

**J.2.5 Supervised Alternative Learning – Nil**

**J.2.6 Student Discipline – Nil**

**J.2.7 Transportation Committee - Nil**

**J.2.8 Program - Nil**

**J.2.9 Business – Keld Scott, Superintendent of Business**

**J.2.9.1 Personnel Report**

Superintendent Scott reported one new hire and three resignations.

**J.2.9.2 Tender – R258 OICS – HAVAC Replacement – 2 Units**

Superintendent Scott shared that the NCDSB had one tender opening this week. He reviewed the bids received and recommended the acceptance of the lower bid in a motion to follow.

**J.2.10 Director of Education**

**J.2.10.1 Multi-Year Accountability Report**

The Director of Education provided a monitoring and accountability update detailing the progress being made towards department and team goals. Each year, departments are required to set a goal linked to one or more pillars of the multi-year strategic plan. The Director of Education then facilitates accountability sessions with each department over the course of the year to identify success, challenges, and next steps for action. She shared that each department is making great progress towards their intended targets and is confident that the actions being taken in reaching these goals will have a lasting and important impact on the operational success of the NCDSB.

**J.2.10.2 School Year Calendars 2025-2026**

Director Weltz shared her report on next year's school calendars. The report provided details about the consultation process that took place and the general themes of feedback that were received as well as important dates including holidays and professional activity days. She recommends acceptance of the calendars in the motions to follow. In addition, she shared that if accepted, it would be forwarded to the Ministry for final approval.

**J.2.11 Chair/Trustees**

**J.2.11.1 Fall Regional Meeting – September 20, 2025**

Chair Sheculski advised the group that September 20, 2025 date has been approved for NCDSB to host the NE Regional meeting. The Board will now begin planning. A block of hotel rooms has already been booked. Discussions and ideas on meeting time, location and details ensued.

**J.2.11.2 Canadian Catholic School Trustees' Association (CCSTA) Request**

Due to the cited Conflict of interest by Chair Sheculski, Vice-Chair Landers provided information on the request for G. Sheculski to attend the CCSTA AGM in Halifax in June. All trustees received the request and details through email. She invited feedback from the Board. Trustees engaged in discussions and supported the venture. The Vice-Chair advised that a motion would follow.

## **K. MOTIONS**

**K.1 2025-2026 School Year Calendar – Elementary and Secondary**

**Motion**

MOVED BY: P. Del Guidice

**Resolution 25-22**

SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the 2024-2025 modified school year calendars for elementary and secondary schools and submit to the Ministry of Education for approval.

**Carried**

**K.2 2025-2026 School Year Calendar – Bishop Belleau School, Moosonee**

**Motion**

MOVED BY: C. Landers

**Resolution 25-23**

SECONDED BY: S. Skalecki

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the 2024-2025 modified school year calendar for Bishop Belleau School in Moosonee and submit to the Ministry of Education for approval.

**Carried**

**K.3 Tender R258 O’Gorman Intermediate Catholic School – HAVAC Replacement – 2 Units**

**Motion**

MOVED BY: E. King

**Resolution 25-24**

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the contract for R258 HAVAC Replacement-2 Units at O’Gorman Intermediate Catholic School, Timmins, Ontario, to N. Lacroix Plg. & Htg. (Timmins) Limited in the amount of \$332,903.60 plus 10% contingency in the amount of \$33,290.36., totalling \$366,193.96 plus HST.

**Carried**

**K.4 Canadian Catholic School Trustees’ Association (CCSTA) AGM 2025**

**Motion**

MOVED BY: M. Drainville

**Resolution 25-25**

SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the request for Trustee G. Sheculski to attend the CCSTA 2025 in Halifax, Nova Scotia.

*Note: G. Sheculski abstained due to the cited Conflict of Interest*

**Carried**

**L. COMMITTEE OF THE WHOLE**

**Motion**

MOVED BY: S. Skalecki

**Resolution 25-26**

SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

**Carried**

**M. UNFINISHED BUSINESS – Nil**

**N. CORRESPONDENCE - Nil**

**O. NEW BUSINESS – Nil**

**P. INFORMATION – Nil**

**Q. FUTURE MEETINGS**

Board Meeting – March 19, 2025 at 4:45 p.m.

**R. ADJOURNMENT**

**Motion**

MOVED BY:

S. Skalecki

**Resolution 25-27**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 6:03 p.m.

**Carried**

**Question and answer period for guests attending the meeting**

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**

  
Chair of the Board

  
Secretary-Treasurer